

# PENN LEGACY

Your Club for Life  
A Tradition of Excellence Since 1977

It is the policy of Penn Legacy that board members, coaches and club contractors will not disclose confidential information belonging to, or obtained through their affiliation with Penn Legacy programs to any person, including their relatives, friends, and business and professional associates, unless the Hempfield Soccer Club/Penn Legacy Board of Directors has authorized disclosure. All information concerning players, former players, our staff, volunteers, and financial data, and business records of Hempfield Soccer Club or Penn Legacy is confidential. Further, in order to encourage and foster open and candid discussion at its meetings, the Board of Directors believes confidentiality must be maintained. This policy is not intended to prevent disclosure where disclosure is required by law.

Board members, volunteers, coaches and contractors are cautioned to demonstrate professionalism, good judgment, and care to avoid unauthorized or inadvertent disclosures of confidential information, including such items as their player's health information or contact information, family matters or finances, etc. Upon separation of service and at the end of a board member's term, he or she shall return all documents, papers, and other materials, that may contain confidential information. Failure to adhere to this policy may result in discipline by the club's board of directors, up to and including separation of service with Penn Legacy.

## Certification:

I have read the Club's policy on confidentiality presented above. I agree to abide by the requirements of the policy and inform the President immediately if I believe any violation (unintentional or otherwise) of the policy has occurred. I understand that violation of this policy will lead to disciplinary action, up to and including termination of my service with Penn Legacy Soccer Club.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_